



## **Maharashtra National Law University Mumbai**

### **Invitation for Expression of Interest (EOI) for Supply and Installation of CCTV Surveillance System.**

Application Fees: 2000/- (Non-Refundable)

**EOI Opening Date: 24.02.2023**

**EOI Closing Date: 23.05.2023**

Interested suppliers may visit the Website [www.mnlumumbai.edu.in](http://www.mnlumumbai.edu.in) and download the RESPONSE FORM [*Annexure A*]. Filled in form complete in all respects may be forwarded by Email: [eoimnlumumbai.edu.in](mailto:eoimnlumumbai.edu.in) and Registered Post to **The Registrar, Maharashtra National Law University Mumbai, 2<sup>nd</sup> Floor CETTM-MTNL Building, Hiranandani Gardens, Technology Street Powai, Mumbai - 400 076**. The envelope containing the documents should clearly mention sender's name and address, telephone number and e-mail address, along with website if any, and superscribed EOI FOR SUPPLY AND INSTALLATION OF CCTV SURVEILANCE SYSTEM. Please read General Instructions carefully. Documents must reach on or before 17:00 hours of Friday, **May 23 2023**. No hand delivery.

**REGISTRAR,  
MAHARASHTRA NATIONAL LAW UNIVERSITY MUMBAI**

# **Maharashtra National Law University Mumbai**

**2<sup>nd</sup> Floor, CETTM MTNL, Hiranandani Gardens, Technology Street,  
Powai, Mumbai - 400 076.**

## **INVITATION FOR EXPRESSION OF INTEREST FOR SUPPLY AND INSTALLATION OF CCTV SURVEILLANCE SYSTEM**

### **1. INTRODUCTION**

**Maharashtra National Law University Mumbai was established under Maharashtra National Law University Mumbai Act (VI of 2014) of the Government of Maharashtra. It is a teaching and research University of National character with deep regional ethos. Professor (Dr.) Dilip Ukey is the Vice-Chancellor.**

Currently, Maharashtra National Law University Mumbai is operating from 2<sup>nd</sup>Floor, CETTM-MTNL, Building, Hiranandani Gardens, Technology Street, Powai, Mumbai - 400 076.

The University invites expression of interest (EOI) from eligible agencies for supply of Supply and Installation of CCTV Surveillance System. Agencies, which are located in Mumbai and regularly supply CCTV cameras for Government offices, Public Sector Units (PSUs), banks and higher educational institutions are requested to respond.

### **2. ELIGIBILITY**

The agency should satisfy the following eligibility conditions:

- a) Should have supplied stationery items including computer cartridges / toners etc. during last three years [2020, 2021 and 2022] worth at least
  - (i) Rs. 5.00 lakhs per annum to any one organisation, OR
  - (ii) Rs. 3.00 lakhs per annum each to any two organisations, OR
  - (iii) Rs. 2.00 Lakhs per annum each to more than two organisations.

- b. Agency should have retail or wholesale shop or godown in Mumbai having established facility for supply of goods at client's premises in short notice and in uninterrupted manner.
- c. Agency shall have following statutory valid registration certificates and licenses:
  - i. GST(Goods and Services Tax) Registration
  - ii. Shop Establishment License
  - iii. Permanent Account Number (PAN)
  - iv. Any other registration that is required as per statutory / local norms for supply of stationery items.

### 3. HOW TO APPLY

Interested suppliers may visit the Website [www.nlumumbai.edu.in](http://www.nlumumbai.edu.in) and download the RESPONSE FORM [Annexure A]. Filled in form complete in all respects may be forwarded by Email: [eoi@mnlumumbai.edu.in](mailto:eoi@mnlumumbai.edu.in) and registered Speed post/Courier to the Registrar, Maharashtra National Law University Mumbai, 2<sup>nd</sup> Floor, CETTM-MTNL Building, Hiranandani Gardens, Technology Street Powai, Mumbai - 400 076 . The envelope containing the documents will clearly mention sender's name and address, telephone number and e-mail address, along with website if any, and superscribed RESPONSE TO EOI FOR SUPPLY AND INSTALLATION OF CCTV SURVEILLANCE SYSTEM. Please read General Instructions below carefully. **Documents must reach on or before 17:00 hours of Tuesday, May 23<sup>rd</sup> 2023. HAND DELIVERY IS NOT ACCEPTABLE AND WILL BE LIABLE TO BE REJECTED.**

## GENERAL INSTRUCTIONS

1. Agencies shall be prequalified and shortlisted based on the criteria laid hereinabove, (Ref.2 Eligibility)
2. Maharashtra National Law University Mumbai reserves the right to visit, inspect or contact some of the offices to whom supplies are made by the agency prior to selection.
3. The decision of Maharashtra National Law University Mumbai regarding the selection of the Agency shall be final and binding on all concerned.
4. Agency should submit the Application Fees of Rs. 2000/- (Rupees Two Thousand Only) (non-refundable) in the form of demand draft in favour of Maharashtra National Law University Mumbai.
5. List of items [Annexure B] likely to be supplied is only tentative and not exhaustive. Rates per unit are to be quoted both in figures and words. The quotations should be sealed in a separate smaller envelope and superscribed PRICE BID. This envelope will be kept in the main large envelope containing other documents and Response form.
6. The vendor should offer one point solution to IP based CCTV surveillance system requirements. Part solutions received from the bidders will not be entertained. The solution proposed by the bidders should meet the following basic conditions:
  - (a) All system / components should be compatible with each other along with software if any.
  - (b) All system / components should have auto synchronization provision with system.
  - (c) Hardware should be compatible with third party software.
  - (d) System should be compatible with Mobile device (Android/ iPhone) & operating system.
  - (e) System should be capable to handle heavy data.
  - (f) System response time should be less than a second.

- (g) Provision for internal and external backup.
  - (h) System should have LAN/RJ45, wifi (optional) provision & able to work on Local Area Network.
  - (i) All softwares should be genuine and of the latest version. (Software and hardware patches/update should not be chargeable).
  - (j) An agency has to provide or install all accessories along with device.
  - (k) Database and reports should be customized and software should have a provision to create a customized report.
  - (l) The solution should be scalable with a provision for expansion.
7. Project Implementation: The Project will be implemented in covering the major location like Students Hostel, Hostel Canteen and other important locations.
8. The installation will have to be completed within 15 days from the date of Award of Contract. Please note that Supply order /Contract can be cancelled unilaterally by the Buyer in case items are not received within the contracted delivery period. Extension of contracted delivery period will be at the sole discretion of the Buyer, without prejudice to the right to recover LD at appropriate time. Delivery of items up to the premises of the buyer shall be the responsibility of the supplier.
9. Strictly no CC/BCC to be marked to any other mail Id. Violation will lead to disqualification and cancellation.
10. Canvassing in any manner at any stage will be a disqualification and may lead to Black listing of the Vendor.
11. **Site Survey:** All bidders are advised to visit the work site before submitting their offers in order to make themselves fully aware of the work conditions at Maharashtra National Law University Mumbai. The University will not be responsible for any cost or expenses incurred by the bidder in connection with preparation of the bids and expenses related to visits to the sites. The site survey is to be planned and conducted during the **first Ten days** after publication of the EOI. The details of personnel deputed for site survey are to be intimated to the University as well as the Administrative Officer of this University for according necessary clearances. Deputed Personnel are to ensure that all security precautions and norms

are to be adhered to within the University. However prior intimation regarding the visit is mandatory. The site Survey Proforma is attached. The Proforma completed in all respects, in two copies are to be forwarded to this University by the fastest means so that the same can be approved and one copy returned to the bidder. To expedite the process, bidders may fill up the downloaded Proforma and Obtain signature of Administrative Officer on the same day of their visit or Fax / Email the same to addresses. Since the final costing can be only be worked out after the site survey bids of only those firms would be accepted and processed who have done the site survey. Site survey is mandatory and required to submit the certificate issued by the school along with the documents to be submitted in the bid of EOI document to qualify for the price bid.

For further details, **Please contact (022) 25703187**

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**APPLICATION TO BID FOR SUPPLY OF CCTV Cameras**

**Name of the Firm** \_\_\_\_\_

The Registrar,  
Maharashtra National Law University Mumbai,  
2<sup>nd</sup> Floor, CETTM MTNL Building,  
Hiranandani Gardens, Technology Street,  
Powai, Mumbai - 400 076

Dear Sir,

I/We have read and understood the instructions and the terms and conditions contained in the Invitation for Expression of Interest for CCTV Cameras and hereby declare that the information furnished in the application and in the supplementary sheets from pages \_\_\_\_\_ to \_\_\_\_\_ are correct to the best of my/our knowledge and belief. The undersigned is fully authorized to sign and submit this application form on behalf of the organization, he / she represents.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

Seal of the Agency.

**RESPONSE SHEET**

**Information to be furnished by the Agency**

1	Name of the Agency	
2	Address	
3	Contact details: Mobile E-Mail and website	
4	Type of the Organization (Whether Sole/Proprietorship / Partnership / Private Ltd/ Ltd. or Co-operative body etc.)	
5	Whether registered with the Registrar of Companies / Registrar of firms. If so, furnish full details and copies of valid  <b>I.</b> GST Number <b>II.</b> Permanent Account Number (PAN) of the Firm <b>III.</b> Any other registration that is required as per statutory/local norms for supply of stationery items	



6	Name and PAN of Proprietor/ Partners / Directors of the Organization/ Firm  a)  b)  c)  d)  e)  f)	
7	Year of Establishment	
8	Length of business in the field of Office Stationery Supplies	_____ Years
9	Similar supplies carried out during last 3 years by the firm	Details to be furnished in the prescribed Proforma (Statement I)
10	Details of similar supplies on which the firm is engaged at present.	Details to be furnished in the prescribed Proforma (statement II)
11	The average annual turnover of the Agency for the last three years.	
12	Yearly turnover of the firm during last 3 years. Please attach certified copies of accounts statements.	A) 2020  B) 2021  C) 2022
13	<ul style="list-style-type: none"> <li>• Whether any civil suit / litigation in the contracts executed during the last 3 years has arisen and pending in any court of law. If so, please furnish full details.</li> <li>• Have you been disqualified by you any Entity/ Institution?</li> </ul>	

**Place**

**Date**

**AUTHORISED SIGNATORY**

**Statement - I**

**Statement of similar supplies undertaken by the Agency during last three years  
(Supplies to Universities, Colleges and other reputed Institutions)**

**Each costing Rs.2.00 lakhs and above (2020, 2021 and 2022)**

Sr. No	Name of Client, location and contact details	Nature of supplies & work involved	Whether Central Govt./ State Govt./ Public Sector Undertaking/ Auto nomous Body/ Educational Institute	Annual value of supply of stationery items 2020 2021 2022	Period of Contract	Details of litigation/ Premature termination on of contract
1	2	3	4	5	6	7

PLEASE ENCLOSE ONE COPY OF SUPPLY ORDER OF EACH CLIENT

**Signature of the Applicant**

**PRICE BID**

Bidders are required to fill Price Bid in the following Format.

<b>Sr. No.</b>	<b>Particulars</b>	<b>UOM</b>	<b>Qty</b>	<b>Rate</b>	<b>Amount</b>
1	<b>HD-IP IR INDOOR 5 MEGAPIXEL</b> 2560 × 1440@20fps , Up to 15 m IR range 2.8 mm/4 mm/6 mm fixed lens , Poe (Power over Ethernet) High quality imaging with 2 MP resolution, Efficient H.265+ compression technology, Clear imaging against strong back light due to 120 dB true WDR technology, Robust structure design with full metal materials, IP66	Nos	22		
2	<b>HD- 32 CH. NETWORK VIDEO RECORDER :-</b> H.265+/H.265/H.264/H.264+ video formats HDMI and VGA independent outputs HDMI Video output at up to 4K (3840 × 2160) resolution Recording at up to 8 MP resolution 2 SATA interfaces connectable for recording and backup	Nos	1		
3	<b>HARD DISK: - 6 TB Sata HDD</b> (Surveillance Hard Disk) In this quantity recording of 15 days can be saved.	Nos	2		
4	<b>SUPPLY OF CAT 6 CABLE ISI MARK PVC PIPE</b>	Meter	1800		
5	<b>9 U RACK</b>	Nos	1		
6	<b>CONNECTOR &amp; ACCESSORIES</b>	Nos	22		
	<b>24 PORT POE SWITCH</b>	Nos	1		
	<b>INSTALLATION TESTING &amp; COMMISSIONING OF 22 CAMERA NVR, HDD, POE SWITCH &amp; RACK.</b> <b>1-YEAR ON SITE SUPPORT</b>	Nos	1		
	<b>GST</b>				
	<b>Total</b>				

AGENCY SEAL

SEALAUTHORISED SIGNATORY

**SITE SURVEY PROFORMA  
FOR  
SUPPLY AND INSTALLATION OF CCTV SURVEILLANCE SYSTEM AT  
MAHARASHTRA NATIONAL LAW UNIVERSITY MUMBAI.**

DETAILS OF REPRESENTATIVE: M/S.....

1. Name:.....

2. Permanent Home Address:.....

House No..... Street.....

Dist./City..... State..... PIN.....

Mobile No..... Office No.....

3. Documentary Proof (Attached):..... (Attach attested copy of PAN Card & Aadhar Identity Card)

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**CERTIFICATE BY EMPLOYER**

Certified that Shri..... is working since..... (Years) in this firm. Nothing adverse has been reported against him.

Authority is hereby accorded to Shri..... representative of M/S .....whose

particulars are furnished above to carry outside survey at Maharashtra National Law University Mumbai.

Date:  
(With Stamp)

Authority Signature.....

## SITE VISIT CERTIFICATE

THIS IS TO CERTIFY that:

1. I, Mr. \_\_\_\_\_ of M/S \_\_\_\_\_

Firm visited the site inconnection with the EOI for CCTV Camera. Having examined the bid documents, certify that I have,

- (a) Acquainted with the nature, geographical and exact location of the works;
- (b) The general conditions of execution;
- (c) The Integrations Possibility with the existing system.
- (d) Physical conditions specific to the site Construction;
- (e) Local conditions;
- (f) Means of communication and transport;
- (g) The availability of labor sufficient in number and quantity;
- (h) And all conditions and circumstances which might influence the execution or price of the works.

2. I further certify that I am satisfied with the description of the works and the Project Representative/ Engineer's explanations and that I understand perfectly the works to be undertaken as specified and implied in the execution of the Contract

Date: \_\_\_\_\_

University Representative Name.: \_\_\_\_\_

University Representative Sign.: \_\_\_\_\_

University Stamp:

**Note:** 1. This firm shall complete the certificate at the time of the visit to the site where the works are to be carried out. 2. The bidder has visited the site by himself at some date. This site visit certificate will be signed by the bidder only

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